



Whickham Parochial Church of England Primary School

Covid 19 Outbreak Management Plan

Context

The Department for Education published a [Contingency framework for education and childcare settings](#) in June and this describes the principles of managing local outbreaks of COVID-19 (including responding to variants of concern) in education and childcare settings, covering:

- the types of measures that settings should be prepared for
- who can recommend these measures and where
- when measures should be lifted
- how decisions are made.

Local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) can recommend measures described here in individual education and childcare settings – or a small cluster of settings – as part of their outbreak management responsibilities. Where there is a need to address more widespread issues across an area, ministers will take decisions on an area-by-area basis.

The government has made it a national priority that education and childcare settings should continue to operate as normally as possible during the COVID-19 pandemic.

Measures affecting education and childcare may be necessary in some circumstances, for example:

- to help manage a COVID-19 outbreak within a setting
- if there is extremely high prevalence of COVID-19 in the community and other measures have failed to reduce transmission
- as part of a package of measures responding to a Variant of Concern (VoC)

All education and childcare settings should have outbreak management plans (sometimes called contingency plans) outlining how they would operate if any of the measures described in this document were recommended for their setting or area. This includes how they would ensure every child, pupil or student receives the quantity and quality of education and care to which they are normally entitled.

The framework identifies three principles for these outbreak management plans

- Prioritising education
- Collaboration
- Roles and responsibilities

Prioritising education

The impacts of having missed education during the pandemic are severe for children, young people and adults. In all cases, any benefits in managing transmission should be weighed against any educational drawbacks.

Decision-makers should endeavour to keep any measures in education and childcare to the minimum number of settings or groups possible, and for the shortest amount of time possible.

Decision-makers should keep all measures under regular review, and lift them as soon as the evidence supports doing so.

Measures affecting education and childcare settings across an area should not be considered in isolation, but as part of a broader package of measures.



Attendance restrictions should only ever be considered as a last resort.

Where measures include attendance restrictions, the Department for Education (DfE) may advise on any groups that should be prioritised.

The government will try to give as much notice as possible of any changes to the way settings should operate.

Collaboration

Multi-agency collaboration and communication is important in ensuring consistency in approach across England wherever issues occur, so that no group of children, pupils or students is unfairly disadvantaged.

Local authorities, directors of public health (DsPH) and DfE's regional school commissioners should maintain close working relationships through their regional partnership teams (RPTs). These teams are made up of:

- Public Health England (PHE) regional directors
- Contain regional convenors
- Joint Biosecurity Centre (JBC) regional leads

Where decisions about measures in education and childcare settings are made at a national level, DfE will work with the Department of Health and Social Care (DHSC), JBC, NHS Test and Trace, the Chief Medical Officer, PHE and other government departments, as well as relevant local authorities and directors of public health. The government will take into account the available evidence and the judgement of public health professionals.

Roles and responsibilities

Local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) are responsible for managing localised outbreaks. They play an important role in providing support and advice to education and childcare settings.

Local authorities, DsPH and HPTs can work with their regional partnership teams (RPTs) to escalate issues from the local level into the central Local Action Committee command structure. RPTs support local areas in managing outbreaks and provide advice and insights from across the country to the Chief Medical Officer and the Secretary of State for Health and Social Care to inform decision making.

Through the Local Action Committee command structure, ministers consider and take decisions on measures on an area-by-area basis in light of all available evidence, public health advice and the local and national context.

In rare circumstances, it may be necessary to escalate issues to ministers through other central government committees (for example incident management teams), but this should be by exception only.

Measures that settings should plan for

The contingency framework describes the measures that all education and childcare settings should have in their outbreak management plans outlining how they would operate if any of the measures described below were recommended for their setting or area.

This includes how they would ensure every child, pupil or student receives the quantity and quality of education and care to which they are normally entitled.

The rest of this **Outbreak Management Plan** for Whickham Parochial Church of England Primary School details our operational intentions in relation to each of the measures identified by the contingency



framework and needs to be read in conjunction with the most recent risk assessment for school. We recognise that this is fluid and transitional period and that schools play a vital role in helping their immediate and wider communities come to terms with learning to live with Covid 19. This plan will be updated as and when government advice changes.

Shielding

Shielding is currently paused. In the event of a major outbreak or VoC that poses a significant risk to individuals on the shielded patient list (SPL), ministers can agree to reintroduce shielding. Shielding would be considered in addition to other measures to address the residual risk to people on the SPL, once the wider interventions are taken into account.

Shielding can only be reintroduced by national government.

Whickham Parochial Church of England Primary School will adhere to any and all national guidance on shielding and will identify any pupils or staff who are on a Shielded Patient List in the instance of this being reintroduced.

Other measures

Local authorities, directors of public health (DsPH) and PHE health protection teams (HPTs) may recommend limiting:

- residential educational visits
- open days
- transition or taster days
- parental attendance in settings
- performances in settings

This may apply to one setting, a cluster of settings, or across an entire area.

If recommended, we will reintroduce:

- Bubbles, to reduce mixing between groups
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)

Whickham Parochial Church of England Primary School will follow any recommendations in regard to these precautions and will forewarn all families that all such activity is subject to current guidance that may change.

Attendance Restrictions

Attendance restrictions should only ever be considered in extreme circumstances and as a last resort. If attendance restrictions are advised across an area, the government will publish detailed operational guidance for settings.

Decision making principles

As part of their outbreak management responsibilities, local authorities, DsPH and HPTs may advise individual settings or a cluster of closely linked settings to limit attendance.

In most cases a 'cluster' will be no more than 3 or 4 settings linked in the same outbreak, but RPTs should exercise judgement based on the local context.



Primary schools

Whickham Parochial Church of England Primary School is aware that if it is decided that some attendance restrictions are needed, all vulnerable children, children of critical workers, children in reception, year 1 and year 2 should still be allowed to attend.

If, by exception, attendance is restricted further, vulnerable children and children of critical workers should still be allowed to attend.

Should Whickham Parochial Church of England Primary School be instructed to limit attendance, our Remote Learning Plan will come into force as we are aware high-quality remote education should be provided for all pupils or students not attending. WE will also work with the Gateshead School Meals service to ensure that pupils eligible for benefits related free school meals are appropriately provided for. We will inform all families as soon as possible should we receive such instruction.

Out-of-school settings and wraparound childcare

If attendance restrictions are needed, vulnerable children and young people should be allowed to attend. For all other children, parents and carers should only be allowed to access these providers for face-to-face provision for their children for a limited set of essential purposes, such as to allow them to go to or seek work, attend a medical appointment, or undertake education and training.

Education workforce

If restrictions on child, pupil and student attendance are needed, Whickham Parochial Church of England Primary School is best placed to determine the workforce required onsite and whether it is appropriate for some staff to work remotely. We will liaise with Gateshead Health & Safety team and follow Gateshead's HR guidance.

We will continue to implement the system of controls set out in the COVID-19 coronavirus operational guidance. We will explain to staff the measures they are putting in place to reduce risks to staff, including how these protective measures have been reviewed as part of an updated workplace risk assessment.

Safeguarding and designated safeguarding leads

There should be no change to local multi-agency safeguarding arrangements, which remain the responsibility of the 3 safeguarding partners:

- local authorities
- clinical commissioning groups
- chief officers of police

If attendance restrictions are needed in any education or childcare setting, the DFE would expect all local safeguarding partners to be vigilant and responsive to all safeguarding threats with the aim of keeping vulnerable children and young people safe, particularly as more children and young people will be learning remotely.

If attendance restrictions were needed, Whickham Parochial Church of England Primary School will continue to have regard to all statutory safeguarding guidance that applies to them, including:

- [Keeping Children Safe In Education](#)
- [Working Together to Safeguard Children](#)
- [Early Years Foundation Stage \(EYFS\) framework](#) - read alongside [Early years foundation stage: coronavirus disapplications](#)



Whickham Parochial Church of England Primary School, led by Mrs Walton, the designated safeguarding lead (DSL) and Mrs Jackson, the deputy DSL, will review their child protection policy so that it reflects the local restrictions and remains effective. We will aim to have a trained DSL or deputy DSL on site wherever possible.

If our DSL (or deputy) can't be on site, they can be contactable remotely.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

Vulnerable children and young people

Where vulnerable children and young people are absent despite a place being offered to them, Whickham Parochial Church of England Primary School will:

- follow up with the parent or carer, working with the local authority and social worker (where applicable), to explore the reason for absence and discuss their concerns
- encourage the child or young person to attend educational provision, working with the local authority and social worker (where applicable), particularly where the social worker and the Virtual School Head (where applicable) agrees that the child or young person's attendance would be appropriate
- focus the discussions on the welfare of the child or young person and ensuring that the child or young person is able to access appropriate education and support while they are at home
- have in place procedures to maintain contact, ensure they are able to access remote education support, as required, and regularly check if they are doing so

If Whickham Parochial Church of England Primary School has to temporarily stop onsite provision on public health advice, we would discuss alternative arrangements for vulnerable children and young people with the local authority.

School meals

Whickham Parochial Church of England Primary School will provide meal options for all pupils who are in school. Meals should be available free of charge to all pupils who meet the benefits-related free school meals eligibility criteria.

Whickham Parochial Church of England Primary School will also continue to provide free school meals support in the form of meals or lunch parcels for pupils who are eligible for benefits related free school meals and who are not attending school because they:

- are self-isolating
- have had symptoms or a positive test result themselves
- are a close contact of someone who has COVID-19

This document will be reviewed continuously in the light of changes to government guidelines.

R. Walton (Head Teacher)